

The Indiana Manufactured Housing Association/Recreation Vehicle Indiana Council, Inc.
3210 Rand Road, Indianapolis, Indiana 46241 317-247-6258

Presents

Indiana Manufactured Home Installer Licensing Course

This course is designed specifically for Installers and Foundation Builders for manufactured housing in Indiana to comply with the educational mandate established by the **Indiana Manufactured Home Installer Licensing Board** through 879 IAC 1-1. Individuals completing this entire course will receive an individualized **certificate of completion** at the end of the SECOND HALF on day 2 of this course. This certificate of completion is an evidential part of the licensure application process and will satisfy Section 879 IAC 1-4-2 for education to become a licensed manufactured home installer within the State of Indiana.

Who is Required by Indiana Law to Attend:

Manufactured Home Foundation Contractors*.

Installers* of manufactured homes within the State of Indiana.

Retailers* who wish to become licensed to install the manufactured homes they sell.

MH Community Operators* who offer installation services to residents.

**DATES: Wednesday Afternoon, February 24, 2010 AND
Thursday Morning, February 25, 2010
LOCATION: IMHA Headquarters, Indianapolis, Indiana**

PLEASE NOTE:

ADVANCED REGISTRATION and PAYMENT IS REQUIRED TO ATTEND THIS SEMINAR. DUE TO MANDATED CLASSROOM TIME REQUIREMENTS, LATE ARRIVALS WILL NOT BE ADMITTED AFTER THE SEMINAR HAS STARTED ON EITHER DAY PER THE DIRECTION OF THE INDIANA STATE M.H. INSTALLER LICENSING BOARD.

Fees: Registration fees include: *The 8 Hour Course, Workbook, Break Refreshments, Completion Certificate and Indiana Installer License Application Forms*

IMHA Member Companies \$250 first person

Non-member Companies \$350 per person

Reservation cancellation is non-refundable.

Space is limited and will be filled on a "First Come-First Served" basis. Advanced registration and payment are required for attending this seminar. Due to record keeping, no person/registration substitutions will be made after Thursday, February 18, 2010. The doors will be CLOSED when the seminar begins on each day and late arrivals will NOT be admitted in compliance with the Indiana State M.H. Installer Licensing Board directive. No "guests" will be allowed to "sit in" on the seminar – paid registrants only.

About the Instructors

Joseph E. Tyson – Tyson Marketing: Mr. Tyson founded Tyson Marketing, Inc. in 1987 as a full service consulting, marketing, and communications company. As a professional, Joe has demonstrated strong and effective management skills. He has been involved in the Manufactured Housing, RV, and Marine industries since 1972. Prior to this, Joe worked 20 years in the aviation industry. Joe holds a B.S. Degree in Business and Marketing from Central Michigan University and completed the USAF engineering curriculum at the University of Southern California College of Aeronautics.

James K. Keller, P.H.C. – IMHA: Jim serves as the Governmental Relations Director for IMHA. Prior to coming to IMHA in 1999, he worked in the Office of the Indiana State Building Commissioner for 16 years as an in-plant inspector, consumer complaint investigator, State Administrative Agent for HUD, and Assistant Director of Code Enforcement Division. He started in the MH industry as a design engineer and holds degrees from IUPUI in Architectural Technology and Purdue University in Construction Technology.

REGISTRATION FORM ON REVERSE SIDE – Retain this page for seminar information.

REGISTRATION FORM- February 24 & 25, 2010

Please Print Clearly

Indiana Manufactured Home Installer Licensing Course

Company Name _____ Contact Person _____

Company Address _____ City, State, Zip: _____

Phone _____ *Fax _____

*Email _____ Company is an IMHA Member Yes No

Attendee Names

IMPORTANT: Please clearly print attendee's names as they appear on the person's driver's license for the course Certificate of Completion. Driver's license is required for photo identification. Changes for registrants will NOT be allowed after Thursday, February 18, 2010. *Either a FAX number or EMAIL address is required.

<u>Name</u> [As appears on driver's license]	<u>Cost</u>
_____	_____
_____	_____
_____	_____

Total Registration Fee: _____

VERY IMPORTANT SEMINAR NOTES-PLEASE READ:

- Seminar Schedule: Sign in 12:30 p.m. on Wednesday, Sign in 7:30 a.m. on Thursday
BOTH SESSIONS ARE REQUIRED TO OBTAIN YOUR COMPLETION CERTIFICATE
- Space is limited – the seminar will be filled on a 'First Come – First Served' basis.
- Payment **MUST** accompany registration form to reserve the space(s).
- Reservation cancellation is non-refundable.
- Persons with special physical needs should notify the IMHA office at the time of registration.
- **Advanced Paid Registration is required to attend this seminar.**
- Due to certification record keeping – no person/registration substitutions can be allowed.
- The doors will be closed when the seminar begins each day.
- Late arrivals will not be admitted to the seminar on either day per the directive of the Indiana State M.H. Installer Licensing Board.
- The license fee to the Indiana Installer Licensing Board is \$150 and is **NOT** included in these seminar fees.
- The installation of state certified 'modular/Industrialized Building Systems' are NOT included in this licensing seminar or the installer licensing program.

IMHA Member Companies \$250 per person

Non-member Companies \$350 per person

Method of Payment

_____ I have enclosed my check made payable to IMHA-RVIC

Please Charge \$_____ to my (Visa or Master Card)

Account # _____ Exp Date _____

Name on Account _____

Signature of Card Holder _____

NOTE: Upon Registration, a seminar schedule, map and directions will be emailed or faxed to each registrant.

Please mail, fax or email registration to: **IMHA/RVIC Attention: Jim Keller**
3210 Rand Road
Indianapolis, Indiana 46241
Fax (317) 243-9174 or jim@imharvic.org